

# Notice of Health and Wellbeing Board

Date: Thursday, 2 July 2020 at 10.00 am

Venue: Skype



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## Membership:

### Chairman:

Cllr V Slade                      Leader of the Council (BCP Council)

### Vice-Chairman:

T Goodson	NHS Dorset Clinical Commissioning Group
Cllr L Dedman	Portfolio Holder for Adults and Health (BCP Council)
Cllr S Moore	Portfolio Holder for Children and Families (BCP Council)
Cllr K Wilson	Portfolio Holder for Housing (BCP Council)
Graham Farrant	Chief Executive (BCP Council)
Jan Thurgood	Corporate Director, Adult Social Care (BCP Council)
Judith Ramsden	Corporate Director, Children's Services (BCP Council)
Kate Ryan	Corporate Director, Environment and Community (BCP Council)
Sam Crowe	Director, Public Health (BCP Council)
D Fleming	NHS Poole Hospital and Royal Bournemouth and Christchurch Hospital
E Yafele	Dorset Healthcare Foundation
S Sandcraft	NHS Dorset Clinical Commissioning Group
R Ramtohal	NHS Dorset Clinical Commissioning Group
D Richardson	NHS Dorset Clinical Commissioning Group
T Knight	NHS Dorset Clinical Commissioning Group
L Bate	Healthwatch
K Loftus	Bournemouth and Poole Voluntary Services Councils
S Why	Dorset and Wiltshire Fire and Rescue Service
J Vaughan	Dorset Police

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All Members of the Health and Wellbeing Board are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link: <https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MId=4548>

If you would like any further information on the items to be considered at the meeting please contact: Democratic Services or email [democratic.services@bcpCouncil.gov.uk](mailto:democratic.services@bcpCouncil.gov.uk)

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email [press.office@bcpCouncil.gov.uk](mailto:press.office@bcpCouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpCouncil.gov.uk](https://democracy.bcpCouncil.gov.uk)

GRAHAM FARRANT  
CHIEF EXECUTIVE

24 June 2020



Available online and  
on the Mod.gov app



## Maintaining and promoting high standards of conduct

### Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests

Do any matters being discussed at the meeting relate to your registered interests?

Disclosable Pecuniary Interest

Yes

Declare the nature of the interest

Do NOT participate in the item at the meeting. Do NOT speak or vote on the item EXCEPT where you hold a dispensation

You are advised to leave the room during the debate

Local Interest

Yes

Declare the nature of the interest

Applying the bias and pre-determination tests means you may need to refrain from speaking and voting

You may also need to leave the meeting. Please seek advice from the Monitoring Officer

No

Do you have a personal interest in the matter?

Yes

Consider the bias and pre-determination tests

You may need to refrain from speaking & voting

You may also need to leave the meeting. Please seek advice

No

You can take part in the meeting speak and vote

What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

#### Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

#### Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer  
(anne.brown@bcpcouncil.gov.uk)

### Selflessness

Councillors should act solely in terms of the public interest

### Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

### Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

### Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

### Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

### Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

### Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

# AGENDA

Items to be considered while the meeting is open to the public

## 1. **Apologies**

To receive any apologies for absence from Board Members.

## 2. **Substitute Members**

To receive information on any changes in the membership of the Board.

## 3. **Declarations of Interests**

Board Members are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

## 4. **Public Issues**

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bcpCouncil.gov.uk/ieListMeetings.aspx?CommitteeID=151&Info=1&bcr=1>

The deadline for the submission of public questions is Thursday 25 June 2020

The deadline for the submission of a statement is 12.00 noon, Wednesday 1 July 2020.

The deadline for the submission of a petition is Wednesday 17 June 2020.

## 5. **BCP Local Outbreak Management Plan**

5 - 10

All Councils in England are required to develop and publish local outbreak management plans as part of the Government's Contain strategy. The strategy gives a key role to local councils in responding to local outbreaks, and supporting people who have tested positive and their contacts to isolate promptly, breaking transmission of COVID-19 and minimising risks of any second peak. This paper describes the main themes in the plan, and the process being recommended for how the plans will operate in BCP Council. The plans require a local COVID-19 public engagement board, and the recommendation is that the BCP Health and Wellbeing Board takes on this function.

The Plan referred to as Appendix 1 to the report is to follow.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.

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## BCP Health and Well-being Board



Report subject	<b>BCP Local Outbreak Management Plan</b>
Meeting date	2 July 2020
Status	Public Report
Executive summary	All Councils in England are required to develop and publish local outbreak management plans as part of the Government's Contain strategy. The strategy gives a key role to local councils in responding to local outbreaks, and supporting people who have tested positive and their contacts to isolate promptly, breaking transmission of COVID-19 and minimising risks of any second peak. This paper describes the main themes in the plan, and the process being recommended for how the plans will operate in BCP Council. The plans require a local COVID-19 public engagement board, and the recommendation is that the BCP Health and Wellbeing Board takes on this function.
Recommendations	<p><b>It is RECOMMENDED that the Board:</b></p> <ol style="list-style-type: none"> <li>1. Approves the development of a Local Outbreak Management Plan, with the BCP Council Health and Wellbeing Board taking the role of the local COVID-19 Outbreak Engagement Board.</li> <li>2. Approves the set-up of a sub-group, that can be called together at short notice if required, to include as a minimum the BCP Council Leader and Chief Executive, the Director of Public Health and a CCG clinical representative.</li> </ol>
Reason for recommendations	All Councils must produce a local outbreak management plan by the end of June 2020 that sets out how Councils respond to COVID outbreaks in their local area, using the statutory responsibility of the Director of Public Health, and working

	<p>closely with Public Health England regional health protection teams.</p> <p>A key part of the plan is communication with the public through a Member-led Board.</p>
Portfolio Holder(s):	Vikki Slade, Leader
Corporate Director	Jan Thurgood, Corporate Director, Adult Social Care
Contributors	Sam Crowe, Director of Public Health
Wards	All
Classification	For decision

## 1 Introduction

- 1.1 All Councils are required to produce a local outbreak management plan by the end of June 2020. This sets out how, with lockdown restrictions beginning to ease, Councils will identify and respond to local COVID outbreaks, using the statutory responsibility of the Director of Public Health, and working closely with Public Health England regional health protection teams.
- 1.2 The plans build on much of the health protection work and response to COVID already underway in Councils and with partners across the system. The plans show the measures that we have or will put in place to manage and respond to outbreaks, working in collaboration with the Dorset Local Resilience Forum emergency planning response to COVID. A member-led board will provide communication and engagement with the public.
- 1.3 There are 7 themes within the outbreak management plan:
  - **Care homes and schools** - monitoring arrangements, potential scenarios, planning the required response and pro-active support
  - **Other high-risk places, locations and communities of interest** - Identifying local at-risk places and planning how to manage e.g. prisons, ports, sheltered housing
  - **Local testing capacity** - working with national testing systems to prioritise and manage deployment of testing to ensure accessible, swift response e.g. local pop-up sites
  - **Contact tracing in complex settings** - develop assumptions to estimate demand, and develop options to scale capacity if needed, including mutual aid to support tier 1 of NHS Test and Trace which went live on 28 May.
  - **Data integration** - integrating national and local data and scenario planning through the Joint Biosecurity Centre toolkit (not yet published) to support surveillance and monitoring
  - **Vulnerable local people** – mobilise, co-ordinate and deploy a local support offer working with neighbourhood groups, voluntary services and the community sector to help those individuals who will need to self-isolate. Town and parish councils also have a key role.
  - **Local Boards** – delivered through a local COVID-19 outbreak board, overseen by a public engagement board with local political leadership.

## 2 Proposed process

- 2.1 There is already a Dorset Health Protection Network that brings together representatives from infection prevention and control, environmental health, local public health and regional public health teams. Within the outbreak management plan it is proposed that the existing health protection network will act as the local COVID-19 health protection board. This board will need to meet

more frequently, and wider representation may be needed at times depending on the situation.

- 2.2 The health protection board will be overseen by a local COVID-19 outbreak engagement board. Nationally, there is support for the outbreak public engagement board function to be carried out by Health and Wellbeing Boards. This paper proposes that this approach is adopted by the BCP Council outbreak management plan.
- 2.3 A sub-group of the engagement board may need to be called rapidly to consider how to communicate messages to the public about measures in response to COVID, balancing the need for public confidence and reduced anxiety with any additional measures that are needed locally to reduce risks.
- 2.4 Suggested representation on the sub-group would be as a minimum the BCP Council Leader and Chief Executive, the Director of Public Health and a CCG clinical representative. The group may need to call on other support including communications, or dependent on the issue or concern that has arisen, including other corporate directors as required (e.g. Director of Adult Social Care, Director of Children's services, Director of Communities and Environment).

### **3 Background papers**

None

### **4 Summary of financial implications**

- 4.1 There has been a significant financial impact on BCP Council and partners on the Health and Wellbeing Board as a result of the COVID-19 pandemic, with additional expenditure incurred in responding to the pandemic.
- 4.2 On 10 June 2020 the government announced £300M in additional funding to councils across England to develop and action plans to manage local outbreaks and reduce the spread of the virus. BCP Council's share is £1.8M.

### **5 Summary of legal implications**

- 5.1 Councils are required to produce a Local Outbreak Management Plan as part of the national Contain strategic response to the COVID-19 pandemic. Effective management of outbreaks moving forwards is a key part of managing the potential legal risks to partners of the Health and Well-being Board.



## **6 Summary of human resources implications**

- 6.1 All partners of the Health and Well-Being Board have seen significant implications on their staff in relation to the COVID-19 pandemic. It is anticipated that the impact will continue for some time, and the effective management of outbreaks is an important next step in managing the risk of transmission as lockdown measures are relaxed.

## **7 Summary of environmental impact**

- 7.1 The implications of COVID-19 have been positive for our climate and ecology, with a significant reduction in travel by 80% during the lockdown. As we see the lockdown eased and respond to any local outbreaks we need to recognise and where feasible minimise any return to pre-COVID levels of travel.

## **8 Summary of public health implications**

- 8.1 Public Health implications are a central aspect of the local outbreak management plans. Confidence in these plans will have implications for recovery or reset as partners and local businesses begin to reopen their usual service delivery in new ways. This will therefore have knock-on implications for the economy, sustainability, property and assets, voluntary organisations, physical activity, the workforce and HR.

## **9 Summary of equality implications**

- 9.1 Public Health England have published a descriptive review of data on disparities in the risk and outcomes from COVID19, that shows that the impact of COVID-19 has replicated existing health inequalities and, in some cases, has increased them.
- 9.2 The report found the largest disparity was by age, with people who were 80 or older seventy times more likely to die than those under 40. Risk of dying among those diagnosed with COVID-19 was also higher in males than females; higher in those living in the more deprived areas than those living in the least deprived; and higher in those in Black, Asian and Minority Ethnic (BAME) groups than in White ethnic groups.
- 9.3 There were also increases in all cause deaths among those born outside the UK and Ireland; those in a range of caring occupations including social care and nursing auxiliaries and assistants; those who drive passengers in road vehicles for a living including taxi and minicab drivers and chauffeurs; those working as security guards and related occupations; and those in care homes.

- 9.4 The specific focus on care homes, other high-risk settings and vulnerable local people within our local outbreak management plans will be key in mitigating these inequalities locally as far as possible.

## **10 Summary of risk assessment**

- 10.1 Having considered the risks associated with this decision, the level of risk to the Council has been identified as:

- Current Risk: HIGH
- Residual Risk: HIGH

- 10.2 Whilst many of the risks associated with COVID-19 are of 'high' impact, the likelihood of these happening has fallen but they are still 'possible'. Overall, the Council still faces a high-risk situation during a major incident with many factors unpredictable and national lockdown measures beginning to be eased. The outbreak management plan will be a key part of managing risk as we go forward.

## **11 Appendices**

Appendix 1. BCP Council Local Outbreak Management Plan (to follow)